

# VOLUNTEER CONNECTIONS DATABASE

## DURATION TYPES AND WHEN TO USE THEM

### Is Ongoing\*

Use this duration type when you have tasks that require volunteers to complete continually with no set end date, or if you are creating a Hand-Raising Need.\*\*

Example: Mentoring, advocacy, and other flexible opportunities.

### Multi-Date

This duration type is best for opportunities that happen over a set of consecutive days.

Example: Mission trips, weekend long events, etc.

### Runs Until\*

Use this duration type when you have Needs that are ongoing but do have a set end date.

Example: Christmas giving, gardening, and other flexible opportunities with a start and end date.

### Custom Shifts

This duration type is great for opportunities with scheduled shifts—especially if those shifts are at different times on the same day or different days.

Example: Tutoring, coaching, and other opportunities with set hours at varying dates/times.

### Happens On

This duration type is best for one-time opportunities that don't require special shifts.

Example: Fundraising event, one-day fair or festival.

### Recurring Shifts

This duration type is best for opportunities with scheduled shifts that are recurring—daily, weekly, or monthly.

Example: Serving meals, packing boxes, other set shifts that happen at the same time regularly.

\*Ongoing and Runs Until shifts appear in the “view more” section of the calendar view.

\*\*Hand-Raising Needs are for volunteers to express interest rather than directly sign up. Reach out for a guide to Hand-Raising Needs.



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